

Thank you for volunteering to come and help in our classroom! Listed below are some tips to help make your experience a positive one!

- Check in at the office before going to the classroom.
- Let the teacher know ahead of time, *by Thursday morning*, if you need any supplies from her/him.
- Arrive 5-10 minutes early, this will allow you to start on time.
- Establish a signal to get their attention and take two minutes to teach it at the beginning. Practice the signal twice with the students before you begin the activity. Example: Clap a pattern, the students clap the same pattern then fold their arms.
- Let the kids know that you are excited about the project. Explain why you are doing it, and what you will be doing. Students like to know what to expect.
- Praise students who are doing what you want, this will encourage off task students to focus without giving them attention.
- Send defiant or disrespectful students to the teacher. The teacher expects students to behave properly, and will deal with behavior problems.
- Prepare your child- let your student know you will be in the classroom. Explain how you expect him to behave while you are there.

If students are completing a project:

- Have a finished example of the project for students to see.
- Guide students through project by having the students watch you complete a step and then they complete it.
- Have all supplies ready- have a few extra papers in case a student makes a mistake and needs to start over.

If giving a presentation:

- Visual aids will keep the students attention.
- If you bring in visual aids, before showing them let students know the rules for seeing the items. Are they allowed to touch? Can the items break?

If you have a great time, you are always welcome to come back!!