



**Old Mill Elementary PTA Meeting Minutes**  
**August 30, 2018**  
**Teacher Lounge**

**Members present:** Jill Kowalski, Casadi Peterson, Julie Ward, Stephanie Discher, Ana Maruri, Lisa Huntsman, Kara Berkley, Chrissy Shakespeare, Elizabeth Witt, Lindsay Luke

**Meeting Conducted by:** Jill Kowalski

**Thought:** Chrissy Shakespeare

**Pledge:** Casadi Peterson

**Minutes Approved:** Casadi Peterson, Julia Ward

**Treasury Report:**

**2018-2019 Budget** has a \$6,000 carry over for next year and reflects maintaining generous line items from last 3 years. Budget format was restructured to follow the Utah PTA recommendation. Largest expense line items are education and literacy. Fun Run is expected to bring in \$25,000. 2018-2019 school year budget was unanimously approved.

**Electronic Payments:** OME PTA has secured bonding insurance and is covered for electronic transactions. We will now accept payment through VENMO & credit card. All accounts have been set up to a non-personal OME e-mail and all officers have access in accordance with the Utah PTA policies.

**Box Tops & Field Trips** PTA understood that Box Top income covered the expense of field trips, but we don't get enough money to cover the field trips. If PTA wants to cover the cost for 1 field trip per class per year what is the cost per student? Stephanie will get numbers, and we can decide what we would like to pay for.

**Staff Appreciation:** After reviewing several years of expenditures the board would like to take a more comprehensive look at staff appreciation. We do many small recognitions throughout the year (birthday, Christmas, appreciation days) but teachers may appreciate a single larger contribution to their classroom funds. Last year teacher's received \$50 for their classroom account.

Staff appreciation includes Custodial, bus appreciation, crossing guards, lunch, para, principal, administrative assistant, and deputy. Christmas has always been done for ALL staff, and some of them don't get a budget. Decided to revisit after Fun Run fundraiser.

**District Update:**

**Bylaws** are expired. Renewing them without changes. Bylaws were unanimously approved.

**Collin Kartchner** has done a lot of research on eliminating cell phones in schools. District PTA has invited him to a presentation for district PTA's and principals. District PTA has requested each school to contribute \$200 to implement the program if the community agrees to move forward. Voted to contribute \$200 if the community decides it would be valuable.

**Principal Discher:**

**Brag Tag Reading Program** - Getting kids to read series, and get them hooked so they continue to read. Program is being kicked off this school year with book talks done by students, teachers, superintendent, etc. Stephanie is going to figure out how to get bookmarks on website so parents can help pick books for kids and print them off at home and how much financial support she requires from PTA.

**Newsletter:** Julie Ward will be doing the school newsletter. Kara Berkley has volunteered to coordinate PTA content: calendar, PTA activity, etc. The newsletter will have an end of the month release date, and be emailed, printed, and posted to the OME website.

**Calendar Review and Volunteer Holes:**

- Staff appreciation calendar needs to be finalized
- We still need a Reflections Chair
- Book fair #3 will align with Moms and Muffins.

**Teachers Lunch:** Feedback: Liked it on the day of back to school night but want to make sure it is on the same day as the mandatory ALL staff (including aides)

**Spirit Wear:** Orders due Sept 5<sup>th</sup>. We have made back our money. Online ordering is much less hectic for all involved. Providing a shirt to every student in the future was discussed because other schools do it. We do provide a shirt for any student that can not afford it through administration. It was suggested that next year back to school night focus on volunteer recruiting, samples to try on and only offer spirit gear on-line.

**Book Fair:** October 1<sup>st</sup>-5<sup>th</sup>. Book fair setup September 27<sup>th</sup>.

**Fun Run:** Friday, September 14<sup>th</sup>. Goal: 100% participation. \$1 in donations will receive an incentive prize. Everyone who runs gets tickets for the raffle prizes. Teachers who achieve 100% participation and highest fundraising per grade also get a prize.

**Calendar of Events**

September 5 – Deadline for Spirit Gear

September 13 – 10:00am, OME PTA meeting

September 26 – 9:30 Fun Run Bag Assembly

September 27 – Book Fair Setup

September 28 – 12:00 Fun Run Award Delivery/Raffle

**Meeting adjourned at 11:00 AM**

Date Accepted: 9/19/2018

OME PTA Secretary: Chrissy Shakespeare