

# LEVEL 2/3 LICENSE RENEWAL FORM

Educator Licensing  
250 East 500 South  
P O BOX 144200  
Salt Lake City, UT 84114-4200

For detailed information regarding the rules for Utah educator license renewal, please visit our website at [www.schools.utah.gov/cert](http://www.schools.utah.gov/cert). Level 2/3 licenses must be renewed online at [www.utah.gov/teachers](http://www.utah.gov/teachers).

License Expiration Date:	License Level:	CACTUS ID#:
License Holder's Name:		
Home or Cell Phone:	E-mail:	

I am an:  Active Educator  Inactive Educator (to see definition [click here](#))

Active Educators are required by state law (53A-1-603) to have at least 2 hours of professional development on youth suicide prevention within their license cycle in order to renew their license. Inactive Educators should enter "N/A" and 0 hours.

Youth Suicide Prevention Training Date:		Provided by:		Hrs:	
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<b>TOTAL RENEWAL POINTS EARNED</b> (see page 2; must be at least 200 points to be valid for renewal):	<b>0</b>
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(Auto-Calc)

Have you ever had a credential revoked or suspended that has NOT been "reinstated" by the Utah Professional Practices Advisory Commission or by another standards board?  Yes  No

**I verify these statements are true and I understand this information may be used or provided to potential employers and to the Utah State Office of Education for appropriate licensure purposes. I understand that my Utah license will be revoked if any information on this renewal form is false.**

License Holder's Signature:	Date:
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**I verify that I have reviewed and approved the license renewal points listed on page 2 of this document. I verify that I am a licensed education administrator ([definition](#)), have knowledge of the Utah Educator License Renewal Rules (R277-500), and that all renewal points listed are in compliance with those rules.**

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Administrator with CACTUS ID or state license number.

\_\_\_\_\_  
Email Address of Administrator

\_\_\_\_\_  
Phone # of Administrator

License renewal is subject to audit by the Utah State Office of Education. You must keep a copy of this signed document for 12 months as evidence to support your online renewal at [www.utah.gov/teachers](http://www.utah.gov/teachers).

License Holder's Name \_\_\_\_\_

CACTUS ID# \_\_\_\_\_

**LIST OF LICENSE RENEWAL POINTS EARNED FOR THIS RENEWAL PERIOD:**

Points awarded for licensed experience in a K-12 Public or Accredited Private School (max 3 years):

SCHOOL	DISTRICT	SCHOOL YEAR	POINTS
<b>Total Licensed Experience Points (max 35 points per year; 105 points total):</b>			0

For point values for years of experience that were less than half-time, please [click here](#).

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Points awarded for professional learning activities:

**Category (Cat.):** The letter of the Category of Acceptable Renewal Activities in which this activity falls ([click here](#) for more information).

DATE(s)	ACTIVITY DESCRIPTION	CAT.	POINTS
<b>Total Professional Learning Renewal Points:</b>			0

License Holder's Initials \_\_\_\_\_

Administrator Initials \_\_\_\_\_