

**ROCKY MOUNTAIN MIDDLE SCHOOL  
STUDENT CHECK OUT CARD PROCESS**

**1<sup>st</sup> Card TUESDAY May 21 GET READY TO CHECK OUT**

- Review and pay fees (school and lunch)
- Check with Library for books due or fines owed
- Clean up your computer (remove stickers from cases)

SCHOOL FEES: [https://secure3.myschoolfees.com/start\\_v2.aspx](https://secure3.myschoolfees.com/start_v2.aspx)

LUNCH PAYMENT: <https://secureinstantpayments.com/sip/?ID=14478>

LIBRARY: See Ms. Kohler in the Library to turn in books, pay fines and  
Check out

**ALL FEES DUE BY FRIDAY, MAY 24**

**2<sup>nd</sup> Card TUESDAY May 28 CHECK OUT DAY**

Start in Home Room to receive final check out card then go to 1<sup>st</sup> period,  
keep it until Math when you go through check out process during Math.  
Turn in to Math Teacher