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7/17/2020

Daniels Canyon Elementary School Physical Safety Reopening Plan

2020-21

A decorative graphic of stylized grass blades in shades of blue and grey, located in the bottom left corner.

DeAnna Lloyd
DANIELS CANYON ELEMENTARY

Training and Communication:

Training for Faculty and Staff	<ul style="list-style-type: none">• Faculty and Staff were initially trained in May by the school nurse• Faculty will complete a course created by our school nurse on August 11th• All staff members will complete training on August 13th or August 17th• New staff members will be trained as they are hired
Training for Students	<ul style="list-style-type: none">• Students will receive training in classrooms on the first day of school• A school wide rules review will be conducted in small groups on the first day of school• Procedures and expectations will be taught the first two weeks of school and reviewed throughout the school year
Communication to Parents	<ul style="list-style-type: none">• School Reopening Plans will be sent to parents by email• An outline of plans will be posted on the website and social media• A postal mailing will be sent to parents by August 3rd• Ongoing communication will be sent by email and through social media
Post plan to school web page.	<ul style="list-style-type: none">• School reopening plan will be posted on the school website by August 1st• Procedures for Pick Up/Drop Off and building entrance and exit will be posted on school website.

Accommodating Individual Students

IEP, 504, and Care Plans	<ul style="list-style-type: none">• Wasatch Learning Academy will be available for students with high risk that do not feel comfortable coming to school• Parents will be notified of availability of health plans in parent mailing.
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	<ul style="list-style-type: none"> • 504, IEP, and health care plans will be reviewed by the Special Educators and health aide. • Teachers will meet with special educators and the health aide by grade level team to review needs of students. • Care Plans will be updated and included in SIS
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Screening

Faculty and Staff	<ul style="list-style-type: none"> • Staff members will complete daily temperature check and screening tool in the main office foyer each morning prior to starting work.
Visitors	<ul style="list-style-type: none"> • Non-Essential Visitors will be limited • Masks will be required • Visitors will enter through main entrance • Temperature check and completion of screening tool will be completed in main office foyer prior to entering the school. • Curbside pickup for student check out will be encouraged
Plan for students that show symptoms during the school day	<ul style="list-style-type: none"> • Students with symptoms will be quick screened by health aide and office personnel before entering the health office including temperature check. • Suspected cases will be directed to a quarantine room for more in depth symptom checking. • Students will be isolated until parents are able to pick them up. • Health Office and Quarantine Room will be cleaned daily

Enhanced Environment Hygiene and Safety

Faculty and Staff	<ul style="list-style-type: none"> • Faculty and Staff will wear face coverings or shields when a social distance of six feet is not maintained
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	<ul style="list-style-type: none"> • Attendance and seating charts will be maintained by each teacher including small group seating.
Protocols for cleaning regimen	<ul style="list-style-type: none"> • Students hand sanitize or wash hands when entering any classroom • Students hand sanitize before leaving the classroom for any reason • Students wipe down desks daily or before changing classrooms • Custodians clean high touch areas consistently though day (doorknobs, railings, bathrooms, etc.)
Plan for making hand sanitizer, disinfecting wipes, available	<ul style="list-style-type: none"> • Hand sanitizer stations will be placed in each classroom • Cleaning materials will be available in each classroom
Plan for wiping down tables/desks.	<ul style="list-style-type: none"> • Desks will be wiped down by students prior to changing classrooms • Tables will be cleaned after each small group session • Desks, tables, and chairs will be sanitized each evening.

Common Spaces

Plan for drop off	<ul style="list-style-type: none"> • Students will be dropped off in the main loop before school • All students will enter through the east front door and move through the building to breakfast or outside to the playground • Preschool students will enter through the main entrance • Students will be encouraged to social distance during play • During inclement weather students will be seated in the gym or hallways maintaining social distance.
Plan for pick up	<ul style="list-style-type: none"> • DCE will continue with its staggered dismissal schedule • Bus students will travel single file to exit the east front door

	<ul style="list-style-type: none"> • Bike Riders will exit the rear west and east doors to the bike racks. • At the walker bell, those using the cross walk in front of the school will travel single file to the east front door for exit • Students using the lower crosswalk or west areas will exit the rear of the building at the east or west door where they can meet siblings. They will follow the sidewalk in sibling groups maintaining social distance. • Parents meeting students to walk home are encouraged to use the fire lane area to wait. • Carpool students will walk to the east entrance for single riders, and the west entrance for multiple riders. • Carpool students will line up outside along the sidewalk maintaining social distance • Students will enter cars from the curb
Plan for entering and exiting schools	<ul style="list-style-type: none"> • Entry and Exit will be clearly designated • Main office entry will be used throughout the day. • Rear Center door will be maintained as an entrance throughout the day. • All other doors will be used for entrance at the beginning of the day starting with the first bell and as exits the remainder of the day.
Classrooms	<ul style="list-style-type: none"> • Students will be assigned seats. • Seats will be faced forward if at all possible. • Student seating will be spaced as much as possible. • Students will wear masks when not maintaining social distance guidelines of six feet or more • Each student will have their own supplies (no sharing). • Excess furniture will be removed to encourage spacing in seats

Plan for hallways/transitions	<ul style="list-style-type: none"> • Transitions will be staggered throughout the day • Students will travel on the right side of the hallway in single file line. • Students sanitize hands when leaving classrooms. • Students bring water bottles. Water stations for filling bottles are made available.
Plan for bathrooms	<ul style="list-style-type: none"> • Restrooms will be designated by grade level • Limited number of students will use the restrooms at a time • Restroom breaks will be staggered throughout the day • Teachers will track restroom use by time for contact tracing purposes • High touch areas will be cleaned periodically throughout the day • Restrooms will be cleaned and sanitized daily
Plan for lunchroom	<ul style="list-style-type: none"> • Lunch times will be staggered to reduce the number of students in the lunchroom • Classes will sit at assigned tables with as much spacing as possible • Hand Sanitizing stations will be available at entrance and exit of the lunchroom • Serving flow and wait spaces will be clearly marked • Self Service food options will be removed • Tables will be cleaned and sanitized between grade level seating • Dismissal will be staggered to eliminate congregating at disposal stations • Additional disposal stations will be utilized
Plan for playground	<ul style="list-style-type: none"> • Recess and lunch times will be staggered by grade level • Playground equipment will be open. Outdoor high touch surfaces will be fogged every night

	<ul style="list-style-type: none"> • Sports equipment will be disinfected after each use • Coordinated play to engage students while maintaining some social distance will be encouraged
Plan for assemblies and activities	<ul style="list-style-type: none"> • Non-essential gatherings will be eliminated • Virtual gatherings will be encouraged • Grade level or small group gatherings will be utilized when necessary • Attendance and seating arrangements will be recorded • Masks will be worn • Hand Sanitizing upon entering
Plan for elective classes/specialties	
Physical Education	<ul style="list-style-type: none"> • Classes will meet outside as often as possible • Students will be spaced out in the gym as far as possible • Students will attend in classroom groups • Masks will be utilized when spacing cannot be maintained • Hand washing will occur before and after class • Equipment will be sanitized after each use • An additional cool down period will be implemented prior to class return
Art	<ul style="list-style-type: none"> • Maintain classroom seating groups • Students facing forward • Chairs and tables cleaned and sanitized between groups • Individual Supplies • Shared items (brushes, unique tools, etc.) sanitized between groups
Music	<ul style="list-style-type: none"> • Maximum distancing with students facing forward • Masks Required • Emphasis on rhythm with limited amount of singing. • Outside encouraged when possible • Instruments sanitized between groups

	<ul style="list-style-type: none"> • Hand sanitize before and after
Library	<ul style="list-style-type: none"> • Students will receive instruction in the class section of the library • Seating will be facing forward • Students will be distanced as much as possible • Books will be requested via online catalog or selected by staff • Books are delivered to student backpack or to student • When returned, books are placed in a bin near library for quarantine

Possible Reclosure

Plan for sending devices home if school is closed	<ul style="list-style-type: none"> • Devices will be sent home periodically for academic purposes • All student iPads will be sent home upon dismissal • Devices can be picked up by parent if student is at home for illness or quarantine
Plan for training students on tools to be used if school is closed (should be done before school closes)	<ul style="list-style-type: none"> • All students will be trained on using a Learning Management System in class daily • Blended learning will be utilized in classes, so children are familiar with programs and accessing them • Assessments will be completed in OTUS to build student familiarity • Digital resources will be prepared for students who are absent or excluded from class for extended periods.
Plan on communicating to staff expectations on a reclosure	<ul style="list-style-type: none"> • Classroom Instruction will continue digitally • Staff will provide some type of face to face instruction daily for students • Regular office hours will be posted for students • Small group instruction is encouraged • Focus will be on essential standards and results

