

# Educational Technology Endorsement

## WCSD/NUES Region

**Content Source:** The course is hosted by Microsoft Virtual Academy and is free to all educators.  
<https://education.microsoft.com/GetTrained/Technology-Enriched-Instruction>

This course currently lives on Microsoft Virtual Academy. [Click here to access the course](#)

This Educational Technology Endorsement program meets the requirements put forth by USOE. This Educational Technology Endorsement plan has been approved by Rick Gaisford, Education Technology Director at USOE.

### Requirements:

Teachers will need to complete the following requirements:

- Technology Enriched Instruction Course (TEI) [Microsoft Virtual Academy]
  - Technology Enriched Instruction Pre-work
  - Introduction to Technology Enriched Instruction
  - Changing Conditions of Teaching and Learning
  - 21<sup>st</sup> Century Learning Design (21 CLD)
  - Technological Pedagogical Content Knowledge (TPACK)
  - Instructional Design Activity
  - Technology Enriched Instruction Assessment
  - A Yammer site will be set up for all WCSD teachers to participate in the discussion across the content of the Technology Enriched Instruction course
  
- Two technology projects required. (Rubrics will be provided for each project chosen.) Power Point and Prezi presentation projects are discouraged.
  - Digital Video (Movie Maker Live or other Video editing software)
  - 2D Graphic (Gimp, Illustrator, Photoshop Elements, or Photoshop)
  - Infographics (2) (Adobe Products, Power Point, Pixie)
  - Audio/Podcasting (Audacity)
  - Digital Storytelling (Photo Story or Movie Maker Live)
  - Animation (Frames, Flash)
  - Creating Interactive Adobe Acrobat files (2) (Creating editable Forms, adding interactivity to Acrobat files, and digital portfolios).
  
- A technology-based project completed with your students.
  - This project shall be done as one of the two technology projects mentioned in the previous bullet point.

- Lesson plan accordingly to ensure the project can be started and completed within the school year.
- WCSD Basic Computer Systems check-off sheet needs to be completed and signed off by an Instructional Coach **OR** a Technology Trainer.
- A minimum of one Face-to-Face review of the projects, TEI course progress, and final review prior to passing the forms on to NUES\*.

**Location:**

The course content is provided online and can be taken at the convenience of the teacher. Access to the course content is available 24/7. If you desire Continuing Education credit, there are specific days and times you must attend. Continuing Education credit requires face-to-face contact time and is explained in further detail below. If you desire just the endorsement, the endorsement can be completed time and place independent of contact hours.

**Support of Teachers:**

As an effort to support WCSD teaches who desire to earn the Educational Technology Endorsement independently, they may attend the Continuing Education Course as frequently as they desire. This allows them the chance to work with their colleagues and engage in meaningful discussions in a face-to-face environment if they wish. No College Credit is available with this option, but is offered as an effort to support those teachers who choose this path to complete their Educational Technology Endorsement.

- Two afternoons each month will be calendared at the Wasatch Education Center from 4:00 - 7:00 pm and will be held in conjunction with the continuing education course for BYU credit. Click [here](#) for the calendared dates.
  - This allows those teachers who want/need support a place to go.
  - This allows for project support for those teaches who want/need it.
  - This allows for dialog between staff across the district regarding
    - Pedagogy
    - Best practices
    - Idea generation and sharing
    - Support to each other within schools and across the district
- Teachers may also opt to complete the TIE course work in a classroom environment as well.
- Support staff will be available for these onsite experiences.

### Continuing Education Credit:

Four (4) Continuing Education credits are available through BYU by completing the following:

- Complete the requirements for the Educational Technology Endorsement offered through NUES and WCSD.
- Register for the CE course through BYU. Registration forms will be handed out September 27<sup>th</sup>, 2016.
- Pay the \$152 posting fee at the time of registration.
- Attend each support night offered twice monthly. (Required face time for the credit). Click [here](#) for the support calendar.
- **BYU Course registration will happen in September/October 2016. Support nights begin September 27, 2016. If teachers desire the CE credit, they must attend the CE course as outlined and calendared.**

Other credit opportunities are available through SUU or UEN and the University of Utah. Click [here](#) to see those options

### Endorsement Process:

1. Complete the required course work for *Technology Enriched Instruction* on Microsoft's Education Network and print the course certificate indicating completion.
2. Complete and submit two technology projects with their corresponding rubrics, including the peer review of those projects. One technology project must be completed with your students.
3. Complete, have signed, and submit the WCSD Technology 101 checklist by WCSD Technology Dept.\*
4. Submit these items to WCSD Instructional Coaches for review. Following that review, the Instructional Coaches will submit the teacher's name to NUES for the approval letter.
5. Send the approval letter from NUES, the USOE Educational Technology Endorsement [application](#), and a \$35 check to Teaching and Learning Endorsements at USOE.
  - a. Make the check payable to USOE.
  - b. Include your CACTUS ID on the check.
  - c. See the last page of the USOE Educational Technology Endorsement [application](#) for the mailing address.

\*Requirement is for WCSD Teachers only.